

SUPPLEMENTARY CALL FOR THE ADMISSION OF STUDENTS TO THE FIRST YEAR OF BACHELOR STUDIES ACADEMIC YEAR 2025/2026



1. General Conditions

The University “Ukshin Hoti” in Prizren, for the first year of studies in the supplementary admission period for the 2025/2026 academic year, will enroll **610 students**, all of whom will be full-time students.

Within this total number, and in accordance with Administrative Instruction No. 09/2016 of the Ministry of Education, Science, Technology and Innovation (MASHTI), the University will admit **up to 12% (maximum 122)** full-time students from non-majority communities. The 12% quota reserved for students from non-majority communities will be allocated proportionally according to the total number of students in each faculty program.

Based on MASHTI quotas, the University may also admit **up to 5% (maximum 57)** candidates from **Albania, Montenegro, North Macedonia, and the municipalities of Presevo, Bujanovac , and Medvedja**. Candidates born in these areas who have completed secondary education in the Republic of Kosovo

will be subject to the same admission requirements as candidates from Kosovo.

Exceptions to the specific conditions outlined above: if candidates from non-majority communities or from the listed neighboring regions qualify within the general quota specified in paragraph 1, they will not be counted within their respective reserved quota.

On humanitarian grounds, candidates with special needs will be granted an **additional 5 bonus points** in the entrance examination. Their status must be proven by official certificates issued by the relevant institutions.

The University will **not** grant admission privileges for twins if one twin fails to qualify for admission to the same or a different program.

All Kosovo candidates who have completed secondary education in any licensed public or private school in the Republic of Kosovo and hold a valid diploma are eligible to apply.

Candidates from other countries may also apply under the same admission conditions as candidates from Kosovo. Applicants who completed secondary education outside Kosovo are considered **non-Kosovar candidates**. The decision on recognition and equivalence of diplomas is issued by MASHTI.

The University will provide entrance examinations in the language in which candidates completed their prior education and/or the language they declare in the self-declaration form, except in specific cases where the exam is prepared in the language of instruction of the study program (e.g., programs in the Faculty of Philology).

Academic units will verify all pedagogical documentation (transcripts, diplomas) in the language in which candidates from non-majority communities completed secondary education.

False statements in the self-declaration form are considered a **criminal offense** under Article 391 of the Criminal Code (Law No. 04/L-082) of the Republic of Kosovo.

Candidates who are already enrolled in any study program at any level at the University "Ukshin Hoti" Prizren **may not apply** to another study program within the University without first completing or officially withdrawing from their

current program.

Applicants for admission to the University “Ukshin Hoti” Prizren for the academic year 2025/26 **may apply to only one faculty or study program.**

1. Candidate Selection Method

The selection of candidates for all faculties will be carried out according to the following criteria:

- **Applicants without a Matura exam** (holders of a secondary school diploma who did not take the state Matura):
 - Maximum total points: **100**
 - Secondary school performance: **up to 30 points**
 - Entrance examination: **up to 70 points**
- **Applicants with a Matura exam** (holders of a secondary school diploma who successfully passed the Matura):
 - Maximum total points: **100**
 - Secondary school performance: **up to 30 points**
 - Matura exam result: **up to 30 points**
 - Entrance examination: **up to 40 points**

The entrance examination is prepared on a 100-point scale; the scoring system converts results to either 70 or 40 points, as applicable.

Only candidates who achieve **at least 40 % of the total possible points on the entrance examination** are eligible for admission.

Candidates who do not reach this 40 % threshold **cannot be admitted**, even if places remain unfilled.

Exceptions:

In accordance with paragraphs 2 and 3 of Section I, candidates applying under those specific criteria must achieve at least **30 % of the total entrance-exam points** to be eligible for admission. Any unfilled places from these reserved

quotas will not be reallocated.

Each faculty determines the **subjects** on which the entrance exam is based and is responsible for administering the exam.

Faculties must submit the full list of applicants to the University Rectorate and publish the list on the faculty's official website.

If the final admitted candidates have **equal total points** and there are more candidates than available places, selection will first be based on the **entrance-exam score**. If those scores are also equal, the **secondary-school performance** will serve as the tiebreaker.

III. Admission Deadlines

For enrollment of students in the first year of studies, the schedule is as follows:

- **Application and submission of documents:**

From **8 September 2025 to 19 September 2025**, 09:00-16:00 (working days, including Saturday). On the final day, documents will be accepted until **16:00**.

- **Entrance examination:**

To be held on **22 September 2025**, starting at **09:00** (see the table with the detailed exam schedule).

Applicants are strongly advised to make sufficient copies of their documents before submitting them, as the original documents cannot be retrieved until graduation or official withdrawal from the faculty.

At the time of application, candidates must present the following **original or notarized/duplicate documents**:

1. **Birth certificate** (not older than 6 months)
2. **Secondary school transcripts** for all grades
3. **Secondary school diploma**
4. **Matura certificate**, if the candidate has taken the Matura exam
5. **Copy of ID card**
6. **Completed application form** (to be downloaded during the online application process at)
7. **Decision on recognition of education completed abroad** (issued by

MASHTI, applicable only to candidates who completed secondary education outside Kosovo).

All required documents listed above must be submitted to the **faculty service desks** during the application period.

The detailed timetable for the entrance examination across faculties is published below; all entrance exams will be conducted on **22 September 2025**.

1. Entrance Examination Schedule

The entrance examination will be held on **22 September 2025**.

No.	Date	Faculty	Program	From	To	Group
1		Law	General Law	09:00	10:30	RR
2		Economics	Business Administration	09:00	10:30	RR
3		Economics	International Management	11:00	12:30	RR
4		Education	Primary Program	09:00	10:30	RR
5		Education	Primary Program - Bosnian and Turkish	09:00	10:30	RR
6		Philology	Albanian Language and Literature	11:00	12:30	RR
7		Philology	English Language and Literature	11:00	12:30	RR
8		Philology	German Language and Literature	11:00	12:30	RR
9		FSHK	Information Technology and Telecommunications	09:00	10:30	RR
10		FSHK	Software Design, Professional Bachelor	09:00	10:30	RR
11		FSHK	TIT - Turkish and Bosnian	09:00	10:30	RR
12		FSHJM	Forestry and Environmental Sciences	11:00	12:30	RR
13		FSHJM	Agribusiness	09:00	10:30	RR

- **Preliminary results** will be published on the University's official website on **22 September 2025 at 18:00**.

- **Appeals period:** until **24 September 2025**. Appeals will be reviewed on **25 September 2025 starting at 09:00**.
- **Final results** will be announced **no later than 25 September 2025 at 16:00**.

1. Registration and Photographing of Admitted Students

Registration and photographing of admitted students will take place from **26 September 2025 to 30 September 2025**, daily from **10:00 to 15:00**, according to the schedule below:

No.	Faculty	Department / Program	Registration Dates	Time
1	Law	General Law	26-	10:00-15:00
2	Economics	Business Administration	26-	10:00-15:00
		International Management	26-	10:00-15:00
3	FSHK	Information Technology and Telecommunications (Alb./Tur./Bos.)	26-	10:00-15:00
		Software Design, Professional Bachelor	26-	10:00-15:00
4	Education	Primary (Alb./Tur./Bos.)	26-	10:00-15:00
5	Philology	Albanian Language and Literature	26-	10:00-15:00
		English Language and Literature	26-	10:00-15:00
		German Language and Literature	26-	10:00-15:00
6	FSHJM	Agribusiness	26-	10:00-15:00
		Forestry and Environmental Sciences	26-	10:00-15:00

Admitted candidates must present the following at registration:

- A **completed registration form** (obtained during photographing)
- **One recent photograph** (size 4.5 × 6 cm) taken by a professional

photographer

Candidates who fail to register and be photographed within the specified dates will **lose their right to enrollment**.

For more detailed information, please visit the official website: .