

# Curriculum Vitae

## Personal information

First name(s) / Surname(s) **Përparim Avdullahu**

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Nationality Kosovo

Date of birth 12/08/1964  
Place of Birth: Krusha e Madhe

Gender Male

## Occupational field **TRANSLATOR/TEACHER ALBANIAN-ENGLISH**

### Work experience

Dates 01 February 2019 to date.  
Occupation or position held Acting Coordinator of the International Relations Office  
Main activities and responsibilities 03 May 2016 to 31 January 2019.  
Name and address of employer Coordinator of Student Support Services  
Type of business or sector 8 July 2013 to 31 January 2019

Dates 01/10/2010-24/11/2011  
Occupation or position held Translator  
Main activities and responsibilities Head of Student Administration Services  
Name and address of employer Translation in both languages English and Albanian Language for the Rector of UPZ  
Type of business or sector University "Ukshin Hoti " Prizren  
Republic Of Kosovo  
Higher Education

Dates 01/10/2006 – 31/08/2007  
Occupation or position held English Teacher  
Main activities and responsibilities Teaching English subject to 250 students  
Name and address of employer Gymnasium "Gjon Buzuku" Prizren-Kosovo  
Type of business or sector Education

Dates 14/07/1999 - 30/06/2005  
Occupation or position held Supervisor of Language Assistants / Language Assistant  
Main activities and responsibilities Personal LA to Prizren Police Station Commander Office  
Administrative Clerk.  
Name and address of employer Regional UNMIK Police  
Prizren Police Station  
Type of business or sector Translator/interpreter/Administration

Dates 19/11/1998 - 20/03/1999  
Occupation or position held Supervisor of Interpreters  
Interpreter/Field Clerk Assistant/

Main activities and responsibilities Translation from English into Albanian and Albanian into English,  
Supervision of Language assistants,  
Office administration duties,

Name and address of employer OSCE" Regional Office " Prizren Kosovo

Type of business or sector Office work/field clerk interpreter

Dates 01/05/1999 - 14/06/1999

Occupation or position held Field Clerk Interpreter,  
Supervisor of Interpreters'

Main activities and responsibilities Office work/Field work interpretation

Name and address of employer UNHCR " Kukës" Albania

Type of business or sector Office duties/interpretation in both languages/English - Albanian

Dates 05/02/1992 - 10/10/1999

Occupation or position held English Teacher

Main activities and responsibilities Teaching English subject to over 300 students

Name and address of employer Economics School „Ymer Prizreni“ Prizren  
Gymnasium " Jeta e Re" Suharekë-Kosovo

Type of business or sector Education

### Education and training

Dates 15/02/2012- 20/02/2014-

Graduated - Bachelor of English Language and Literature  
(Eight semesters' four year program )  
University of Prishtina Faculty of Education  
Department of English Language and Literature

Graduated- 09/02/1993-

Title of qualification awarded English language and literature teacher

Principal subjects / occupational skills covered English

Name and type of organisation providing education and training University of Prishtina Faculty of Education  
Department of English Language and Literature

Dates 01/09/1979 - 15/06/1983

Title of qualification awarded Food technician

Principal subjects / occupational skills covered Food technology subjects

Name and type of organisation providing education and training Vocational School " Gani Qavderbasha" Prizren

### Personal skills and competences

Mother tongue(s) **Albanian**

Other language(s)

Self-assessment

*European level (\*)*

**English**

**German**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
C2	Proficient user	C2	Proficient user	B2	Independent user	B1	Independent user	B1	Independent user

<b>Serbian</b>	C2	Proficient user	C2	Proficient user	B2	Independent user	B2	Independent user	B2	Independent user
<b>Turkish</b>	B1	Independent user	B1	Independent user	A2	Basic User	-	-	A1	Basic User
<b>Croatian</b>	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user
<b>Bosnian</b>										

(\*) *Common European Framework of Reference (CEF) level*

Social skills and competences

Sociable to the people of different regions and nationalities

Kosovo University Sports Federation (FUSK)-  
Member of the Board of the Since 2017 to date.

**Additional information**

UUHP: Member of Senate- 14 February 2014 to 30 September 2018.

Working Regional Sworn Court Translator English - Albanian since July 2002 to date.

Used to work as Translator/Interpreter for international newspapers :  
"Christian Science Monitor" USA, "The Guardian" England, "Le Monde" & "Le Figaro" France, "El Universal" Mexico.

Translator of the works of Durres Merdare Highway (Bechtel-Enka-Albania) 2007-2008  
ECLC Translator in Pristina.2008-2009.

Balkan Legal Authorized Representative of the US Company Atlas Electric Company Knoxville  
Tennessee - USA

Balkan Legal Authorized Representative of the American Company "Funderburk Electric Company"  
Knoxville Tennessee –USA 2010 to date.

**Driving License category: B**