 UNIVERSITETI "UKSHIN HOTI" University of Prizren Universiteti Prizren "UKSHIN HOTI"	
Pranuar i qe di. 28. 10. 2022	
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ITP > Innovation & Training Park Prizren

D Digital Transformation Center



MEMORANDUM OF UNDERSTANDING

**Universiteti "Ukshin Hoti" Prizren - ITP
Prizren**

**Collaboration on Strengthening the
Innovation and Digital Transformation
Ecosystem in Kosovo**

**Under the umbrella of the ITP`s
"DIGITAL TRANSFORMATION CENTER"**

Innovation and Training Park (ITP Prizren) located at Uke Bytyci str. n.n., Prizren 20000, Kosovo, with legal entity's number being 5118093-3, duly represented by Muhamed Rexhepi (Authorized Representative), acting according to the Laws of Republic of Kosovo - Ministry of Public Administration (hereinafter referred to as "ITP Prizren" or "ITP")

and

Universiteti "Ukshin Hoti" Prizren, located in Prizren, Kosovo, duly represented by Samedin Krrabaj acting according to the Laws of Republic of Kosovo - Ministry of Public Administration (hereinafter referred to as "University of Prizren");

Hereinafter,

separately referred to as the "Party", collectively – the "Parties", enter into this Memorandum of Understanding (hereinafter referred to as the "MoU") and agree to the conditions as follow:

Article 1 Background and Purpose of the MoU

A main focus of University Prizren in Kosovo is to support Small and Medium Enterprises (SME) on their digital transformation journey by making available to them the knowledge and technological capabilities that the university community can provide.

The Innovation and Training Park (ITP) Prizren's core idea is to build an ecosystem which, through collaboration and shared resources as well as an attractive service offering, thrives on entrepreneurial innovation and success.

A dedicated project in the ITP team focuses on establishing a "Digital Transformation Center" in ITP with a holistic offering under the main pillars "Science and Education", "Digital Entrepreneurship", "Technology for Business" and "Ecosystem Development". The ITP's Digital Transformation Center consists of a coordinator (the ITP Association interlinked with a GIZ (Deutsche Gesellschafts für Internationale Zusammenarbeit GmbH) counterpart), members (associated entities with physical presence in the ITP) and partners (associated entities outside the ITP).

For the value offering under the center's pillar "Technology for Business" as well as with certain overlaps to the other pillars, a subset of the partners and members agree to register the center with a specific governance model and steering structure as "Digital Innovation Hub", acting specifically as an enabler for SME's to easily access the technical, human and financial resources needed for their digital transformation.

In this respect, the parties express their willingness to cooperate as per the conditions of this MoU outlined hereinafter.

Article 2 Areas of Cooperation

The signing parties agree in general to collaborate on the promotion of sustainable economic development and to support the initiative of establishing a "Digital Transformation Center" in the ITP Prizren to strengthen Kosovo's innovation and digital transformation ecosystem.

University Prizren will henceforth be considered a "member" of the ITP's Digital Transformation Center and seeks to jointly register and operate as a "Digital Innovation Hub" based on a separate consortium agreement.

The parties agree in particular to collaborate on

(1) the support for the digital transformation of Kosovar SMEs

- Joint support for the digital transformation of Kosovar SMEs
- The individual commitment of both parties is specified in the general "consortium agreement" for the Digital Transformation Center's registration as Digital Innovation Hub (DIH). The individual commitment of University Prizren is listed in Annex I.

(2) Deployment of the portfolio of services to accelerate the digital transformation of Kosovar businesses.

- University Prizren will help to design and implement a portfolio of customized digital transformation services tailored to the needs of local businesses.

Article 3 Duration and Modification

This MoU shall remain in effect indefinitely and may be terminated at any time by either Party upon 30 days written notice to the other Party

Article 4 Non-binding nature

The Parties acknowledge that this MoU is not a binding and enforceable contract and shall not give rise to any obligations on the part of either Party. This MoU establishes the framework to commence a collaborative relationship between the Parties. In no event shall either Party or any of their individual officers, employees or agents in any way be liable or responsible for any obligations contained in this MoU, whether express or implied; nor for any statement, representation or warranty made in connection with this MoU.

Article 5 Confidentiality

The Parties agree that each shall treat as confidential all information provided by a party to the other regarding such party's business and operations, any oral or written information exchanged between the Parties in connection with the preparation and performance this MoU. All confidential information and documentation provided by a party hereto shall be used by the other party hereto solely for the purposes of rendering services pursuant to this MoU and, except as may be required in carrying out the terms of this MoU or by law, shall not be disclosed to any third party without the prior consent of such providing party.

Article 6 Warranties

Each party warrants that it is fully authorized to enter into this agreement and that it is fully able, willing and ready to perform all obligations hereunder. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and/or any law or governmental regulation.

Article 7 Entire Agreement

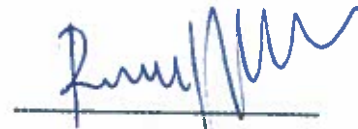
The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any of the terms, they shall do so in writing to be signed by both parties.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows. The effective date of this agreement is the last date of the signature below.



Samedin Krraba
Rector
University "Ukshin Hoti" Prizren
Rruga e Shkronjave Nr. 1
20000 Prizren, Kosovo





Muhamed Rexhepi
Authorized Representative,
Innovation and Training Park Prizren
Ukë Bytyçi
20000 Prizren, Kosovo

**ANNEX I. ESTIMATED RESOURCES TO BE ALLOCATED BY UNIVERSITY OF PRIZREN FOR THE IMPLEMENTATION OF
AN ANNUAL ACTION PLAN**

Detail of the services that the partner proposes to execute in DIH										
Activities	Availability	Unit	N° of services	Hours per service	Total hours	Hourly rate (€)	External services (€)	Deprec. (€)	Other indirect costs (€)	Total Cost (€)
Dissemination and awareness-raising events	No	Event organised	2	40	80	25,00 €	200,00 €		180,00 €	2.760,00 €
Promotion of collaborative and open innovation: brokerage actions	No	Event organised	2	60	120	30,00 €	300,00 €		315,00 €	4.830,00 €
Development of product consortia: Digital Challenges	No	Programme organised	1	40	40	25,00 €	200,00 €		180,00 €	1.380,00 €
Support programmes for entrepreneurs: digital technologies	Yes	Startup supported								
Conduct digitalisation plans	Yes	Document drafted								
Proof-of-concept testing	No	Experiment completed	2	40	80	30,00 €	200,00 €		210,00 €	3.220,00 €
Advanced technological tools and expert advice	No	Project completed	4	40	160	30,00 €	200,00 €		210,00 €	6.440,00 €
Demonstration facilities	No	Demo activity	4	40	160	30,00 €	200,00 €		210,00 €	6.440,00 €
Prototypa and pre-competitive series	No	Project completed	2	60	120	45,00 €	400,00 €		465,00 €	7.130,00 €
Development of new solutions based on hybridisation of technologies	Yes	Project completed	4	60	240	45,00 €	400,00 €		465,00 €	14.280,00 €
Technological watch	No	Document drafted	2	40	80	35,00 €	400,00 €		270,00 €	4.140,00 €

Funding Support	Digital Training		Availability	Unit	N° of services	Hours per service	Total hours	Hourly rate (€)	External services (€)	Deprec. (€)	Other indirect costs (€)	Total Cost (€)
	Activities											
Digital Training	Short-term training courses (up to 20 hours)	Yes	Training provided	8	20	160	25,00 €	100,00 €		90,00 €	5.520,00 €	
	Medium-term training courses (up to 300 hours)	Yes	Training provided	1	300	300	25,00 €	850,00 €		1.252,50 €	9.602,50 €	
	Workshops on the use of digital technologies	Yes	Workshop held	4	24	96	150,00 €	300,00 €		585,00 €	17.940,00 €	
	Funding advice to deploy digital solutions	Yes	Document drafted			0				- €	- €	
Funding Support	Proposal Management Services	Yes	Proposal submitted			0				- €	- €	

Other activities		Cross-Cutting Activities		N° of activities	Hours per service	Total hours	Hourly rate (€)	External services (€)	Travel. (€)	Other indirect costs (€)	Total Cost (€)
Availability	Unit	Yes	Yes								
	Involvement in management activities	Yes	Attendance at meetings	12	16	192	30,00 €	225,00 €	- €	105,75 €	9.729,00 €
	Involvement in communication activities	Yes	Dissemination online&offline	12	16	192	30,00 €	100,00 €		87,00 €	8.004,00 €

Total annual resources	101.395,50 €
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