

MEMORANDUM OF UNDERSTANDING

between

DICLE UNIVERSITY, TÜRKİYE
and
UNIVERSITETI UKSHIN HOTI PRIZREN, REPUBLIC of
KOSOVO

Dicle University, Diyarbakır, Türkiye and Universiteti Ukshin Hoti Prizren, Republic of Kosovo have agreed to sign the following Protocol with the purpose of fostering cooperation, mutual understanding and development in the fields of education and research.

1. The two universities will engage in scientific and educational cooperation in fields to be agreed upon. Amendments to the Protocol can be suggested by either party and added at any time by agreement of the competent authorities and both institutions.
2. The following forms of cooperation are envisaged:
 - 2.1 Short-term visits of senior members of staff for consultations, lectures and project planning,
 - 2.2 Long-term visits by research and technical staff for training, post-graduate studies or participation in joint research projects,
 - 2.3 Exchange of undergraduate, postgraduate and doctoral students for education, practical training and participation in international programmes, and the students to be awarded with an academic recognition of their studies abroad,
 - 2.4 Mutual support in the planning and execution of excursions in the respective countries,
 - 2.5 Joint research projects and pilot projects,
 - 2.6 Organisation of and participation in joint seminars, academic meetings, conferences, workshops and the like,
 - 2.7 Exchange of academic information, academic publications, textbooks and periodical literature between the two Universities,
 - 2.8 Cooperation in research and development,
 - 2.9 Reciprocal exchange of arts exhibitions if any.
3. The Protocol, aims to improve the staff and students point of view of the world by showing them different cultures and introducing them to new languages.
4. The following rules must be followed for the exchange of students:

- 4.1 Admission to study courses will be determined by the rules of the host university.
 - 4.2 Exchange students at the host university will have the same status as regular students, particularly with regard to the use of university facilities (such as libraries, laboratories, computers and language laboratories) and participation in lectures and examinations.
 - 4.3 The mutual recognition of the lengths of study courses and examination results will be in accordance with the rules of the native university.
 - 4.4 The number of exchange students will be determined as the need arises.
 - 4.5 The exchange students will be selected by the home university according to their knowledge of the language needed in the host university, education level and academic results.
 - 4.6 The universities will cooperate in order to find suitable firms that will accept students for training. The students must apply to the relevant firms themselves. The training will be mutually recognized provided that the guidelines for the training have been met.
 - 4.7 Exchange students will not be required to pay tuition fees and enrollment fees to the partner university.
5. The present protocol may be supplemented by more detailed working plans (subagreements between faculties and departments) and prepared periodically as required by current or planned projects. At the end of each planning period, the results will be reported and evaluated by representatives from both sides.
 6. Each university will nominate a representative who will be responsible for the working plans, and all matters related to the implementation of the protocol.
 7. The protocol will be valid from the date of signing by both parties after the approval of the competent authorities. This protocol may be terminated with written notification by either party. Suggested alterations to the protocol must be submitted in writing.
 8. This protocol has been prepared in English with two original copies, all texts being equally valid, and each party will retain one original copy. The agreement shall be effective for a term of two years. If no objection occurs it will be automatically renewed. It is also understood that either party may terminate the MoU at any time, giving the other not less than 6 months notice of its wish to terminate to avoid inconvenience.

Date : 05.12.2023

On behalf of

University of Shkup, Prizren

Rector
Prof. Asoc. Dr. Mentor Alishani



Date : 05.12.2023

On behalf of

Dicle University

Rector
Prof. Dr. Mehmet Karakoç



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2021/2022]
End of validity	[2028/2029]

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General /Faculties/ Course catalogue)
Dicle University, TURKEY	TR DİYARBA01	<u>Institutional Coordinator</u> Serkan EKMEN erasmus@dicle.edu.tr euoffice@dicle.edu.tr T: +90412 241 10 21 F: +90412 248 82 98	General: www.dicle.edu.tr Faculty/faculties: http://www.dicle.edu.tr/tr/birimler/erasmus/ Course catalogue: https://obs.dicle.edu.tr/oibs/bologna/index.aspx?lang=en
Prizren Ukshin Hoti University, Republic of Kosova	PIC : 934191578	Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com uni-prizren.com tel: +38349858419	General : www.uni-prizren.com

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods	
						Student Mobility for Studies [total number of students] Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students] Student Mobility for Traineeships (optional)* [total number of months]
TR DIYARBA01	PIC : 934191578	All common fields			1 st , 2 nd	3 students x9 months	
		All common fields			1 st , 2 nd	3 students x9 months	
					1 st , 2 nd	3 students x 9 months	

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

PIC : 934191578	TR DIYARBA01	All common fields			1 st , 2 nd	3 students x9 months	
		All common fields			1 st , 2 nd	3 students x 9 months	

☒ **Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
PIC : 934191578	TR DIYARBA01	All common fields		2	2x5days	2	2x5days
		All common fields		2	2x5days	2	2x5days
TR DIYARBA01	PIC : 934191578	All common fields		2	2x5days	2	2x5days
		All common fields		2	2x5days	2	2x5days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum]	Staff Mobility for Teaching [Minimum]

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				recommended level: B1]	recommended level: B2]
TR DİYARBA01	All	Turkish	English	B1	B2
PIC : 934191578	All	English	Turkish	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term and whole academic year* [day/month]	Spring term* [day/month]
TR DIYARBA01	Winter Term/ whole academic : from 01st May to 30th June Spring Term: from 01 September 30th October	Winter Term/ whole academic : from 01st May to 30th June Spring Term: from 01 September 30th October
PIC : 934191578	Winter Term/ whole academic: from 01st May to 30th June Spring Term: from 01 September 30th October	Winter Term/ whole academic: from 01st May to 30th June Spring Term: from 01 September 30th October

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term and whole academic year* [day/month]	Spring term* [day/month]
TR DIYARBA01	Winter Term/ whole academic : from 01st May to 30th June Spring Term: from 01 September 30th October	Winter Term/ whole academic : from 01st May to 30th June Spring Term: from 01 September 30th October
PIC : 934191578	Winter Term/ whole academic: from 01st May to 30th June	Spring Term: from 01 September 30th October

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DIYARBA01	Lec. Cihad GÜNDÜZ erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/
PIC : 934191578	Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR DIYARBA01	PIC : 934191578	Lec. Serkan EKME erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR DIYARBA01	Available infrastructure for: (Reduced mobility or hearing/visual impairments, students/staff with children, etc. Based on the Erasmus rules and Erasmus+ Programme Guide: top-up grant for participants with fewer opportunities)		Exp. Fatma Aydın E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/erasmus@dicle.edu.tr
PIC : 934191578			Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR DIYARBA01	Reduced mobility or hearing/visual impairments		Exp. Fatma Aydın E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/erasmus@dicle.edu.tr
PIC :			Head of Division International Relations	https://www.uni-prizren.com/en/students/

934191578			Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/
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F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DIYARBA01	Kadri Nazlı E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/
PIC : 934191578	Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DIYARBA01	Fidan Doğan E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/
PIC : 934191578	Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance

for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DIYARBA01	<u>Fatma Aydın</u> E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/
PIC : 934191578	Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR DIYARBA01		Lec. Serkan EKMEK E-mail: erasmus@dicle.edu.tr	http://www.dicle.edu.tr/tr/birimler/erasmus/
PIC :934191578		Head of Division International Relations Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com tel: +38349858419	https://www.uni-prizren.com/en/students/ https://www.uni-prizren.com/en/students/students-handbook/

A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

TR DIYARBA01, grading system:

ECTS grade	points	mark	English-in words
A	91-100%	5,0	EXCELLENT



B	80-90%	4,5	VERY GOOD
C	75-79%	4,0	GOOD
D	70-74%	3,5	SATISFACTORY
E	60-69%	3,0	SUFFICIENT
F	59% - 0%	2,0	FAILED

UPZ Prizren, grading system: <https://www.uni-prizren.com/en/students/>

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR DIYARBA01	Lecturer, Serkan EKMEN Erasmus Institutional Coordinator	12.10. 2023	
PIC : 934191578	Prof.asoc.dr. Mentor Alishani Rector	05.09.23	

Scanned signatures are accepted