



	Universiteti i Prizrenit University of Prizren Universiteti Prizrenia KESHORRI I PRIZRENIT 2001
Pranuar më 16.02.2024	
Zyra e pranimit	Nr. i protokolit
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## Erasmus+ Programme

### Bilateral Inter-Institutional Agreement

#### Key Action 1

#### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2023/2024]	2024
End of validity	[2027/2028]	2027

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites (General/Faculties/ Course catalogue)
Istanbul 29 Mayıs University	TR ISTANBU43	Rector Prof. Dr. Mustafa SİNANOĞLU  Mehtap GÜVEN ÇOBAN /International Office Director <a href="mailto:erasmus@istanbul.edu.tr">erasmus@istanbul.edu.tr</a> Tel: +90 216 474 08 60	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>  Lecture Catalogue: <a href="https://egitim.29mayis.edu.tr/tr/turkce-ogretmenligi-ana-bilim-dali">https://egitim.29mayis.edu.tr/tr/turkce-ogretmenligi-ana-bilim-dali</a>
Prizren Ukshin Hoti University	PIC :93419 1578	Head of Division International Relations Office  Erasmus+ Office Perparim Avdullahu <a href="mailto:Perparim.avdullahu@uni-prizren.com">Perparim.avdullahu@uni-prizren.com</a> Tel : +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a>  <a href="https://uni-prizren.com/en/lro/">https://uni-prizren.com/en/lro/</a>  <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) <sup>*</sup> [ISCED]	Subject area name (optional) <sup>*</sup>	Field of education - Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional) <sup>*</sup>	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) <sup>*</sup> [total number of students]	Student Mobility for Traineeships (optional) <sup>**</sup> [total number of months]
TR ISTANBU 43	PIC:  934191578	0231  0232 Language acquisition	Turkish Language Teaching		1 <sup>st</sup>	2	10		
PIC:  934191578	TR ISTANBU 43	Language acquisition	Turkish Language Teaching		1 <sup>st</sup>	2	10		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup>Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<https://cirabc.europa.eu/sd/a/286ebac6-aa7c-47da-a42b-f12cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR ISTANBU43	PIC: 934191578	0231 0232		1	5	1	5
PIC: 934191578	TR ISTANBU43			1	5	1	5

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU43	PIC: 934191578	English		B1	B2
PIC:	TR ISTANBU43	English	English	B1	B2

<sup>4</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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#### D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU43	June 15	November 01
PIC: 934191578	June 15	November 01

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU43	July 30	November 30
PIC: 934191578	July 30	Novemebr 30

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a> +90 216 474 08 60	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>

#### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR ISTANBU43		- Number of ECTS credits completed - Subject area code – ISCED - EQF level	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>

PIC: 934191578			<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>
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The receiving Institution will send its decision within [3] weeks, and no later than 5 weeks.

### Inclusion and accessibility

The Institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for Information
TR ISTANBU43			<a href="mailto:erasmus@29mavis.edu.tr">erasmus@29mavis.edu.tr</a>	<a href="https://www.29mavis.edu.tr/tr/engelli-ogrenci-birimi">https://www.29mavis.edu.tr/tr/engelli-ogrenci-birimi</a> <a href="https://international.29mavis.edu.tr/">https://international.29mavis.edu.tr/</a>
Institution 2  PIC: 934191578			IRO Erasmus+ Office Përparim Avdullahu <a href="mailto:perparim.avdullahu@uni-prizren.com">perparim.avdullahu@uni-prizren.com</a> Tel: +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR ISTANBU43				<a href="https://www.29mayis.edu.tr/tr/engelligrencl-birim/">https://www.29mayis.edu.tr/tr/engelligrencl-birim/</a>
Institution  2  PIC:  934191578			IRO Erasmus+ Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com Tel: +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRISTANBU 43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a>	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a> <a href="https://www.29mayis.edu.tr/tr/ogrenci-yurtlari">https://www.29mayis.edu.tr/tr/ogrenci-yurtlari</a>
PIC: 934191578	IRO Erasmus+ Office Përparim Avdullahu perparim.avdullahu@uni-prizren.com Tel: +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TRISTANBU 43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a>	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>
PIC: 934191578	IRO Erasmus+ Office Përparim Avdullahu <a href="mailto:perparim.avdullahu@uni-prizren.com">perparim.avdullahu@uni-prizren.com</a> Tel: +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TRISTANBU 43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a>	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>
PIC: 934191578	IRO Erasmus+ Office Përparim Avdullahu <a href="mailto:perparim.avdullahu@uni-prizren.com">perparim.avdullahu@uni-prizren.com</a> Tel: +38349858419	<a href="https://uni-prizren.com/en">https://uni-prizren.com/en</a> <a href="https://uni-prizren.com/en/iro/">https://uni-prizren.com/en/iro/</a> <a href="https://uni-prizren.com/en/students/">https://uni-prizren.com/en/students/</a>



#### 4. Additional information



Receiving Institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TRISTANBU 43	<a href="https://international.29mayis.edu.tr/">https://international.29mayis.edu.tr/</a>	erasmus@29mayis.edu.tr	
Institution 2			

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

#### Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TRISTANBU 43	Prof. Dr. Mustafa SINANOĞLU Rector Erasmus Institutional Coordinator	15.02.2024	
PIC: 934191578	Prof. Assoc. Dr. Mentor ALISHANI Rector	14.02.2024	



<sup>5</sup>Scanned signatures are accepted